

Refund Request Form



39 Everett Drive, Princeton Junction, NJ 08550

Please return this form via e-mail to accounting@entourageyearbooks.com or fax to 609-228-5048.
Refunds are processed 6-8 weeks after delivery of yearbooks. Questions ? Call 888-926-6571 ext 3.

Check Payable Information

Check Payable Name* (Person/Organization)	
Street Address	
City/State/Zip	
School Phone	
Main Contact Phone	
E-Mail Address	
Amount Requested	

*Requests for checks to be made payable to an individual must be authorized by a school/organization administrator.

Authorization

By checking here, I certify that I am authorized to submit this request on behalf of _____.

School/Organization Name _____

Signature / Date _____

Print Name/Title _____

FOR OFFICE USE ONLY

Amount Refunded _____

Date Sent _____

Check# _____

Authorized by _____

Reason for Refund _____

Yearbook ID _____