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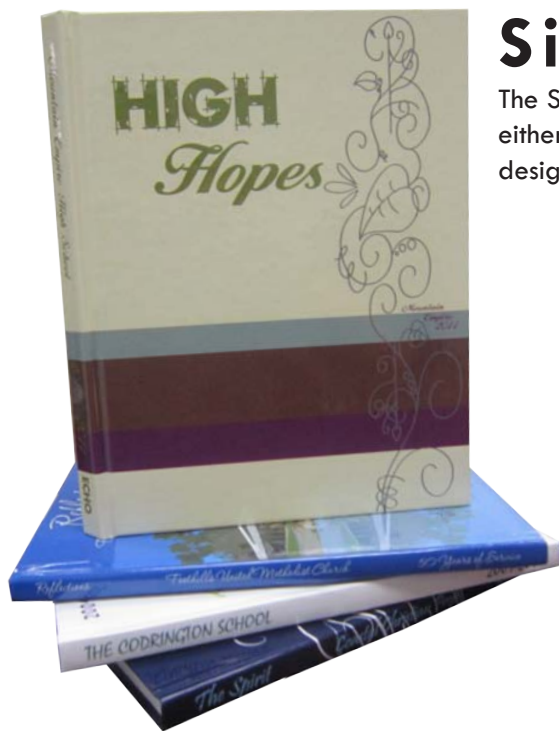
Entourage Yearbooks provides four main cover packages, each with customized options. In this guidebook you will find a detailed description of each package. Some options may cost more than the cover price quoted to you in your proposal.

The four cover packages are:

- CLASSIC HARD LEATHERETTE COVER**
- SIGNATURE HARD FULL COLOR COVER**
- SOFT FULL COLOR COVER**
- SNAP! BOOKS STITCHED COVER**

Your Proposal indicates which of these options you chose. If you would like to change your yearbook cover, feel free to contact your Entourage Yearbooks Sales Representative to discuss how this may impact the price.



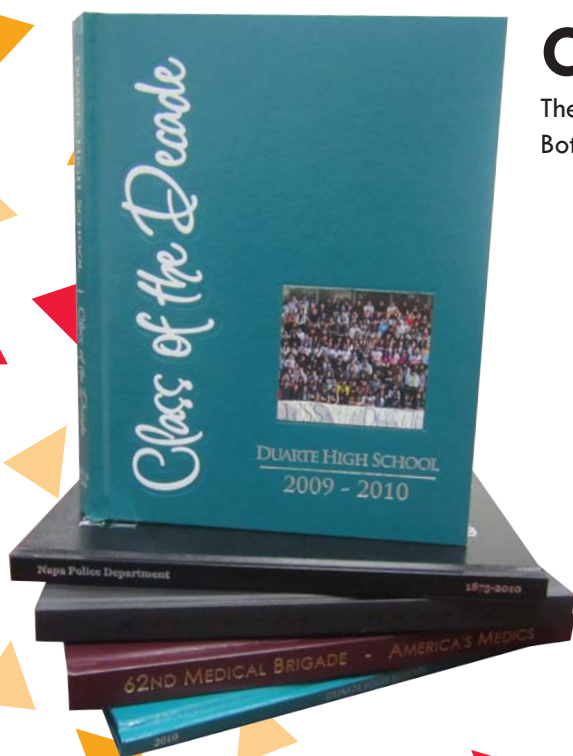


## Signature Hard Cover

The Signature Cover is a full color custom designed hard cover. This cover can either be designed and submitted by your yearbook staff, or you can choose a design from our cover gallery.

### Features of the Signature Hard Cover

- ★ Standard Size: Trim Size 8 - 8.5 x 11in
- ★ Available in Trim Size 9 - 9 x 12in (extra cost)
- ★ Full Color Litho Hard Cover
- ★ Fully Customizable Cover Design
- ★ Available with Smythe Sewn or PUR Binding
- ★ 100lb Archival Grade Paper
- ★ 100lb Recycled Paper Available



## Classic Hard Cover

The Classic Cover is a stylish leatherette hard cover that includes a foil stamp. Both the covers and the foil stamps are available in several color options.

### Features of the Classic Hard Cover

- ★ Standard Size: Trim Size 8 - 8.5 x 11in
- ★ Available in Trim Size 9 - 9 x 12in
- ★ Leatherette Hard Cover
- ★ Includes 1 foil stamp
- ★ Available with Smythe Sewn or PUR Binding
- ★ 100lb Archival Grade Paper
- ★ 100lb Recycled Paper Available

# Soft Cover

The Soft Cover option includes a custom designed full color image on the front and back cover. The cover is laminated so your books have a beautiful glossy appearance. Your staff can submit cover artwork or you can pick from our cover gallery to create your cover.

## Features of the Soft Cover

- ★ Standard Size: Trim Size 8 - 8.5 x 11in
- ★ Full Color Soft Cover
- ★ Laminated Cover
- ★ Fully Customizable Cover Design
- ★ PUR Binding
- ★ 100lb Archival Grade Paper
- ★ 100lb Recycled Paper Available

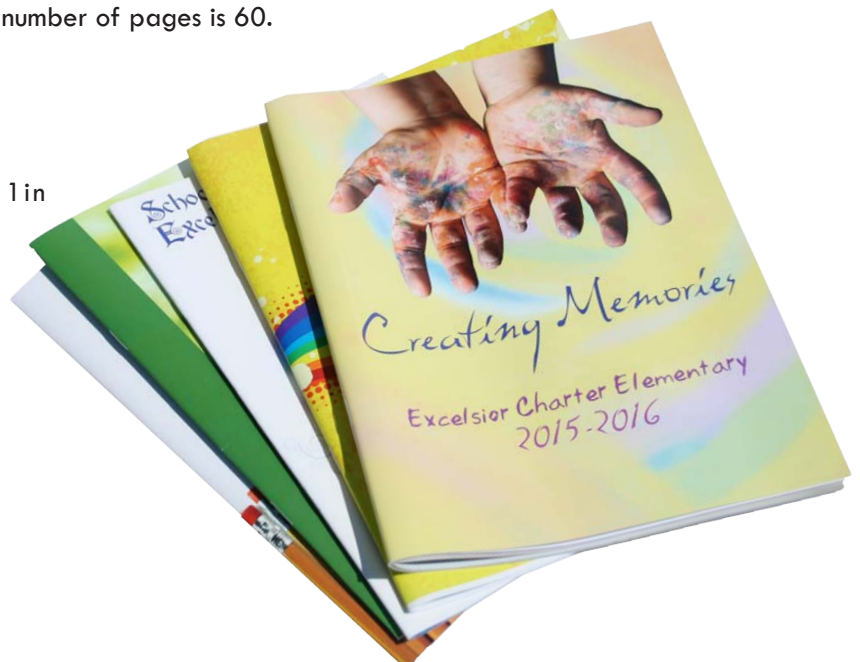


# SNAP! Book

The Snap! Book is a full color, soft cover, saddle stitched book. You can design your cover, or pick from our pre-designed covers. The maximum number of pages is 60.

## Features of the SNAP! Book

- ★ Standard Size: Trim Size 8 - 8.5 x 11in
- ★ Full Color Soft Cover
- ★ Fully Customizable Cover Design
- ★ 80lb Archival Grade Paper
- ★ 80lb Recycled Paper Available





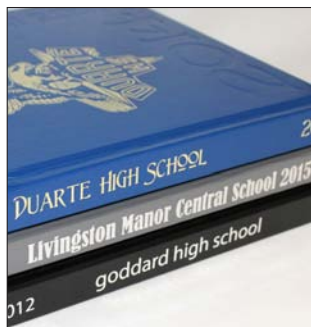
## COVER DESIGN | COVER UPGRADE OPTIONS



**Foil Stamp - 5" Tall**



**Foil Stamp - 10.5" Tall**



**Spine Foil**



**Personalization**

Foil stamping can add great dimension to your cover. Whether you have a printed hard cover, soft cover, or Snap! book, foil stamping is a great upgrade option!

### Cost: (per color)

#### 100-199 Books:

\$3.00 per book

#### 200-499 Books:

\$2.50 per book

#### 500+ Books:

\$2.00 per book



### Cost: (per color)

#### 100-199 Books:

\$5.00 per book

#### 200-499 Books:

\$4.00 per book

#### 500+ Books:

\$3.00 per book



### Cost: (per color)

#### 100-199 Books:

\$2.00 per book

#### 200+ Books:

\$1.00 per book



### Cost:

1 Line of Text: \$4.95 per book

2 Lines of Text: \$7.00 per book



**Year-In-Review**

Include a year-in-review in your yearbook with the most current events from this past year so your students will always remember what happened in the world during the year.

### Cost:

FREE unless additional pages are needed. Cost for additional pages per book:

8 Page: \$2.00

4 Page: \$1.00



**Printed Endsheets**

All hard cover yearbooks come with standard white endsheets. Take advantage of that space and create a custom designed endsheet to extend the overall design of your yearbook.

### Cost:

\$4.00 per book



**Colored Endsheets**

Simple colored endsheets are a great and easy way to add another unexpected element to your yearbook.

### Cost:

\$4.00 per book



**Matte Lamination**

Standard lamination is high gloss but you can also choose to use our matte lamination option for a soft finish!

### Cost:

\$1.00 per book



## Rounded Corners

For soft cover books only, we can clip the edges of your book to give the corners an artistic curved edge!

### Cost:

\$1.00 per book



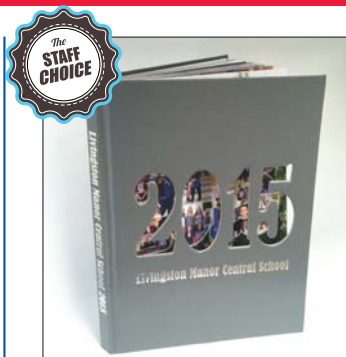
## Emboss/Deboss

Embossing or Debossing adds some really great texture to your cover design. Add foil stamping to your deboss for even more texture and pop to your cover.

### Cost:

**Debossing (image is pushed in):**  
Same as Foil Stamp pricing.

**Embossing (image is raised up):**  
Pricing is based on artwork, please contact your sales rep to get a quote!

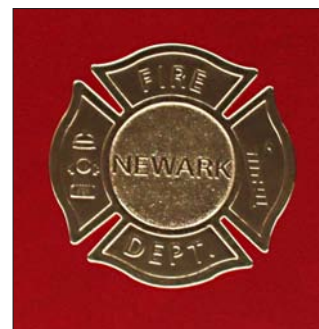


## Dye Cut

Dye cuts are custom shapes that can be cut out of your yearbook cover, which allows your endsheets to show through as a feature.

### Cost:

Pricing is based on artwork and number of openings, please contact your sales rep to get a quote!

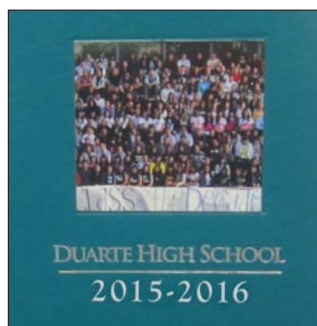


## Metal Inlay

Metal inlays are a special and unique addition to your classic hard cover.

### Cost:

Pricing is based on artwork, please contact your sales rep to get a quote!



## Photo Tip-in

Add in a printed image to your classic hard cover with our photo tip-in. It is a great way to expand the design of your cover.

### Cost:

5" Tall: \$500 plus \$2 per book  
10" Tall: \$800 plus \$2 per book



## Spot UV Coating

Coating is a unique cover upgrade option that offers not only a great aesthetic appeal to your yearbook, but a wonderful added texture to your cover.

### Cost:

Pricing is based on artwork, please contact your sales rep to get a quote!



## Dust Jackets

Can't decide between a signature hard cover or a classic? Add our dust jacket upgrade to combine a printed cover design over a standard classic cover.

### Cost:

\$4.00 per book



## Plastic Dust Jackets

Preserve the condition of your yearbooks by offering clear plastic dust jackets to your students. Our clear plastic dust jackets fit over any yearbook and add protection.

### Cost:

\$2.95 per book

## Foil Stamp Option

### Included Colors



Gold



Silver



Copper



Red



Teal



Green



Purple



Blue



Lime Green



Pink

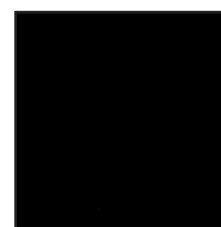
Included Foil Stamp with Classic Hard Cover:  
Maximum 22 Characters, 2 Lines of Text

### Sample Foil Stamp Text:

Forest Hills High School  
2016-2017



Light Blue



Black

## Level One Leatherette Options

### Included Colors



2283 KID  
BURGUNDY



1075 KID  
BLACK




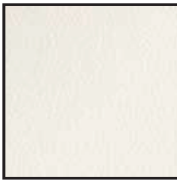



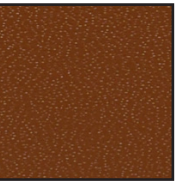

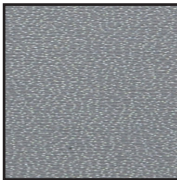

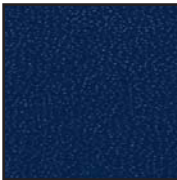
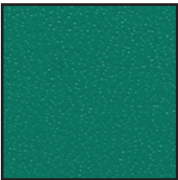

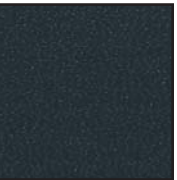







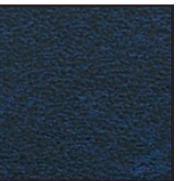
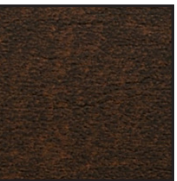

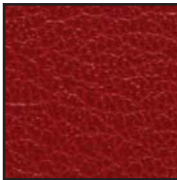
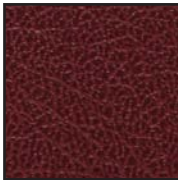


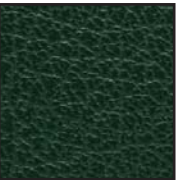
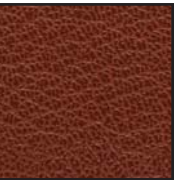


3049 KID  
NAVY



4021 KID  
GREEN



## Level 2 Upgrade Options:

Minimum 200 Books, 1\$ per book Upgrade								
	2284 KID RED	5029 KID WHITE	5632 KID ORANGE	5607 KID DARK BROWN	5610 KID YELLOW	5613 KID MED BROWN	5614 KID GOLD	
								
	5642 KID SILVER	5616 KID MED BLUE	5617 KID ROYAL BLUE	5624 KID AQUA	5633 KID PURPLE	5641 KID DARK GREY	5703 FIRENZE RED/TEXTURED	5717 FIRENZE ROYAL BLUE/TEXTURED
								
5721 FIRENZE BLACK/TEXTURED	5728 FIRENZE GREEN/TEXTURED	5733 FIRENZE PURPLE/TEXTURED	5281 MALAGA	5282 MALAGA	5283 MALAGA	5285 MALAGA	5287 MALAGA	
								
5343 UBONGA	5344 UBONGA	5345 UBONGA	5346 UBONGA	5347 UBONGA	5348 UBONGA	5349 UBONGA	5350 UBONGA	

## Level 3 Upgrade Options:

LaCrema

LaCrema 6618  
CARNELIAN

LaCrema 6614  
PONDEROSA

LaCrema 6613  
INDIGO

LaCrema 6611  
CHESTNUT

LaCrema 6612  
MOCHA

LaCrema 6616  
ONYX

Minimum 300  
Books, 3\$ per  
book Upgrade

Bonded Leather

2009 AMARI  
BURGUNDY

2036 AMARI  
GREEN

2049 AMARI  
NAVY

2068 AMARI  
DARK BROWN

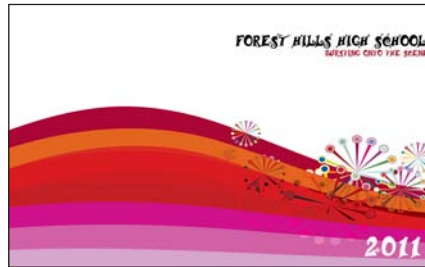
2075 AMARI  
BLACK

7504 AMARI PLUS  
BURGUNDY

7535 AMARI PLUS  
GREEN

Minimum 300 Books, 5\$ per book Upgrade

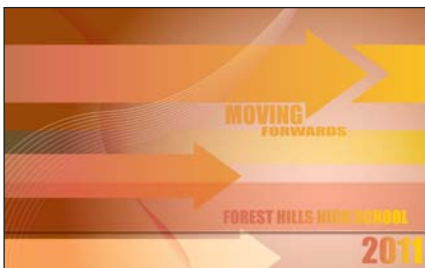
# PRE-DESIGNED COVERS



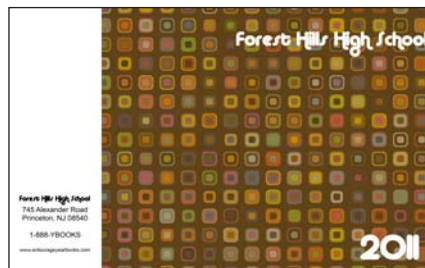
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Cover 002



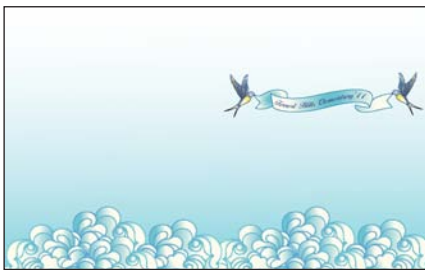
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Cover 005



Cover 006



Cover 007



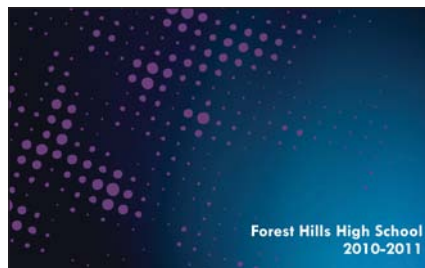
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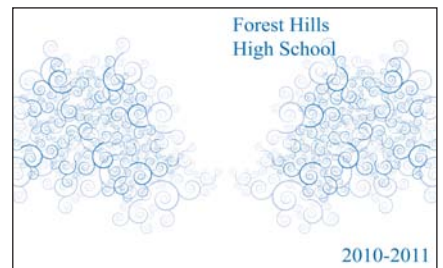
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Cover 010



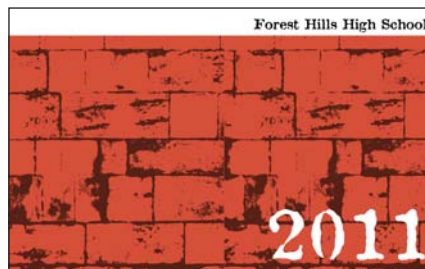
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Cover 012



Cover 013

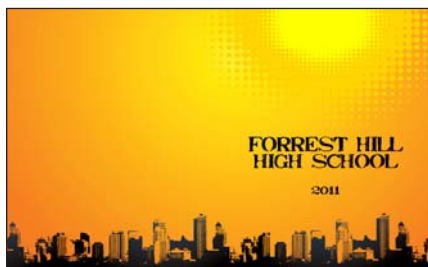


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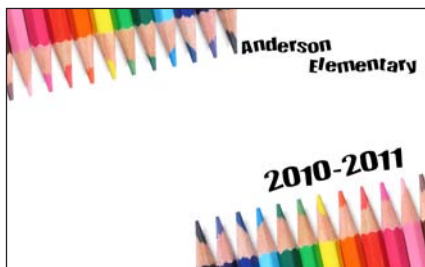


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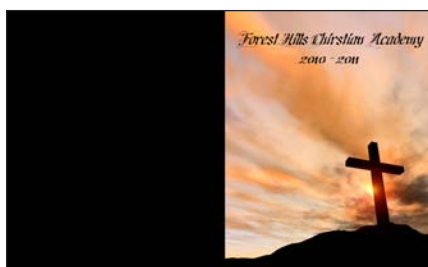
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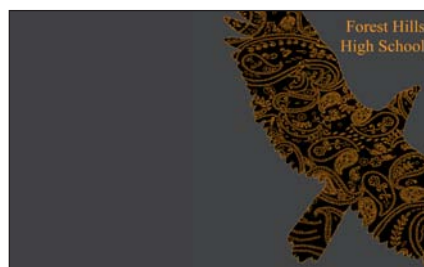
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Cover 020



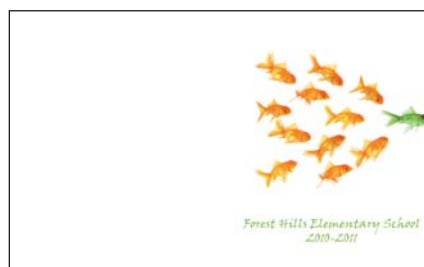
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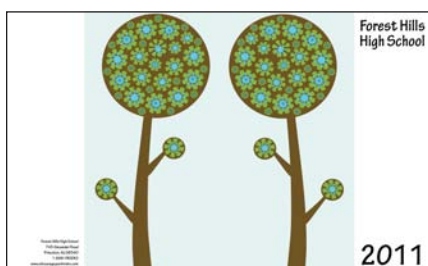
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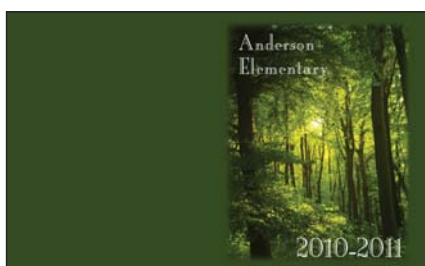
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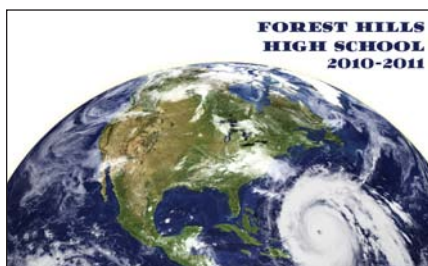
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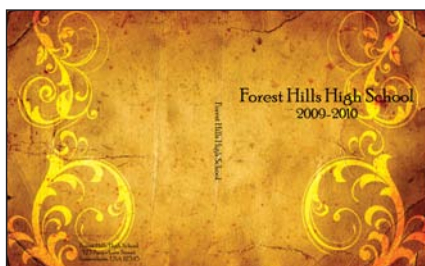
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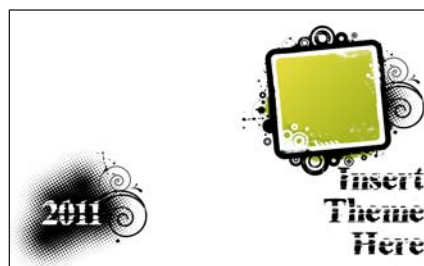
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Cover 028



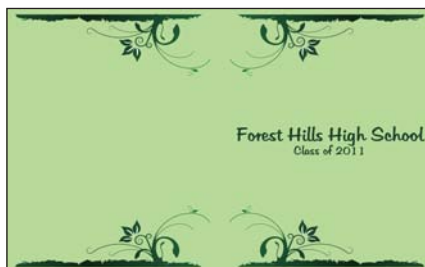
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Cover 030



Cover 031



Cover 032



Cover 033



Cover 034



Cover 035



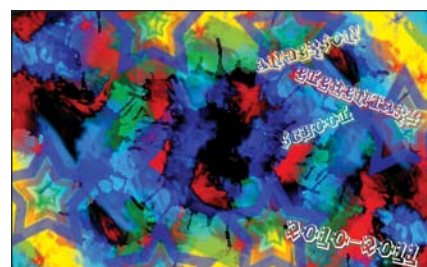
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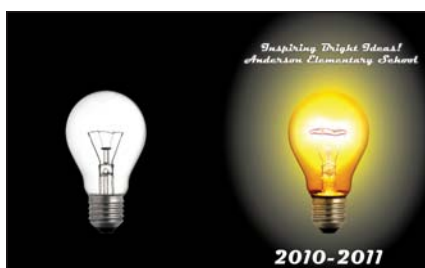
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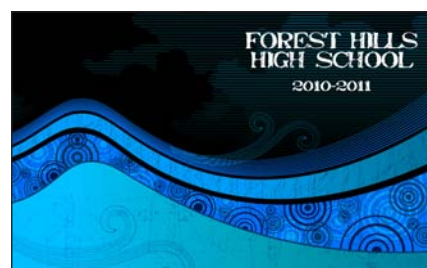
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Cover 040



Cover 041



Cover 042



Cover 043



Cover 044

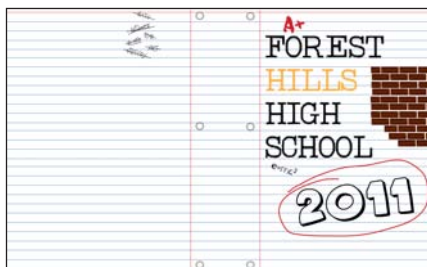


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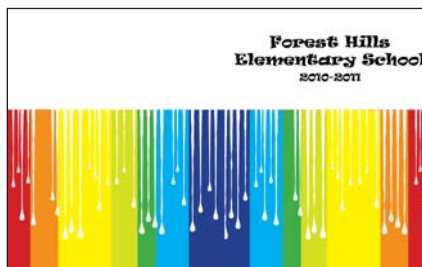




Cover 046



Cover 047



Cover 048



Cover 049



Cover 050



Cover 051



Cover 052



Cover 053



Cover 054



Cover 055



Cover 056



Cover 057



Cover 058



Cover 059



Cover 060





Cover 061



Cover 062



Cover 063



Cover 064



Cover 065



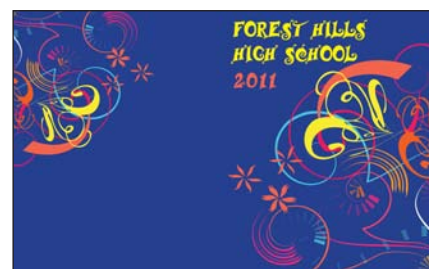
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Cover 067



Cover 068



Cover 069



Cover 070



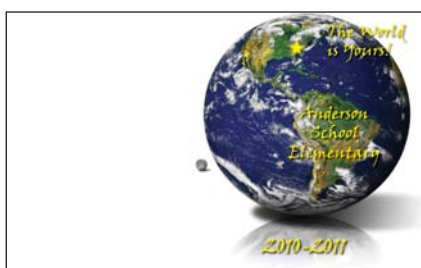
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Cover 072



Cover 073



Cover 074



Cover 075



Cover 076



Cover 077



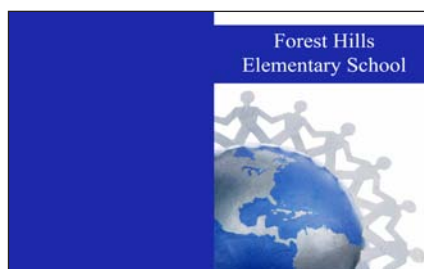
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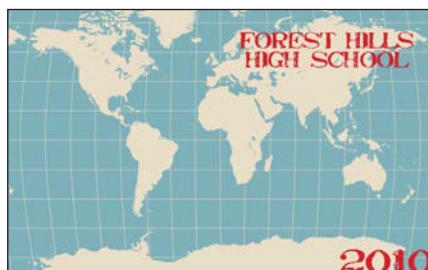
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Cover 080



Cover 081



Cover 082



Cover 083



Cover 084



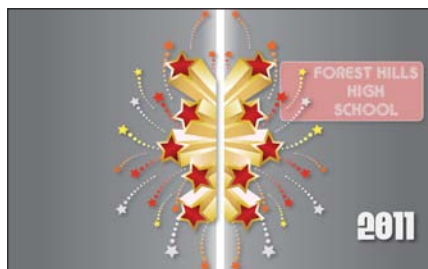
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Cover 086



Cover 087



Cover 088

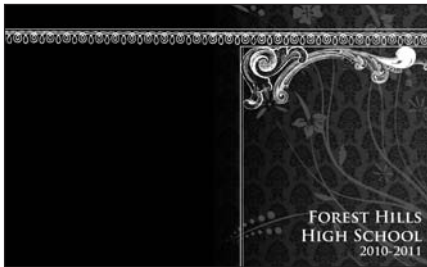


Cover 089



Cover 090





Cover 091



Cover 092



Cover 093



Cover 094



Cover 095



Cover 096



Cover 097



Cover 098



Cover 099



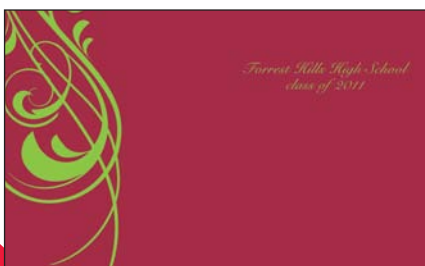
Cover 100



Cover 101



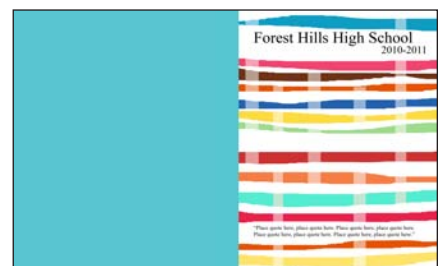
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Cover 103



Cover 104



Cover 105

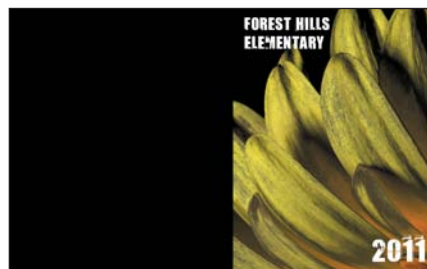




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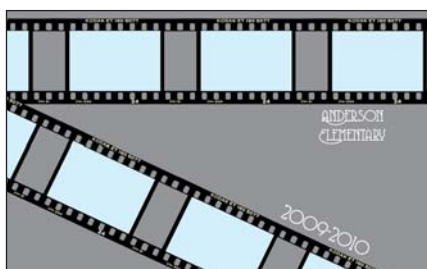
Cover 107



Cover 108



Cover 109



Cover 110



Cover 111



Cover 112



Cover 113



Cover 114



Cover 115



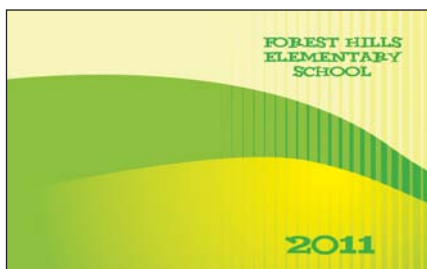
Cover 116



Cover 117



Cover 118



Cover 119



Cover 120



Cover 121



Cover 122



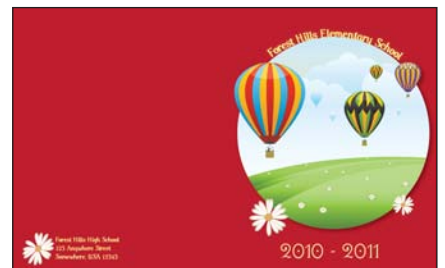
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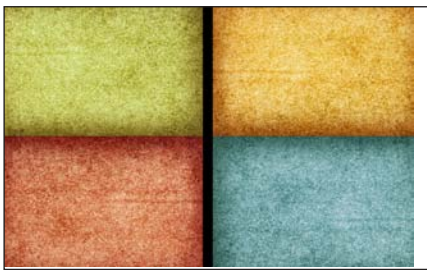
Cover 124



Cover 125



Cover 126



Cover 127



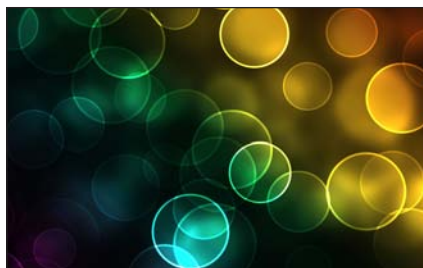
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Cover 129



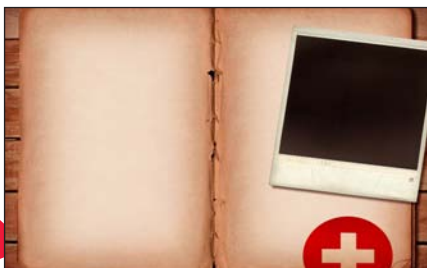
Cover 130



Cover 131



Cover 132



Cover 133

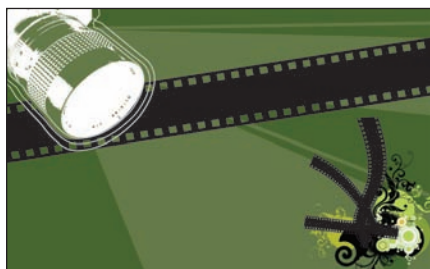


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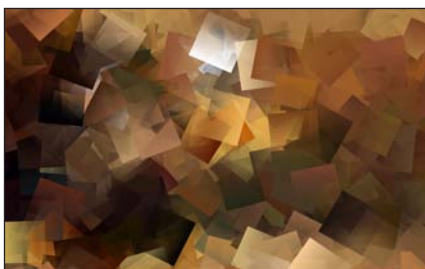


Cover 135





Cover 136



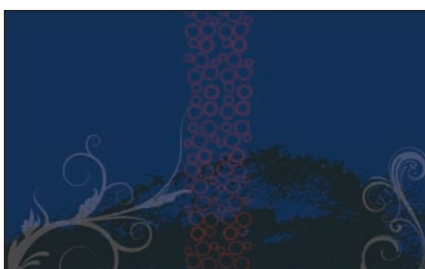
Cover 137



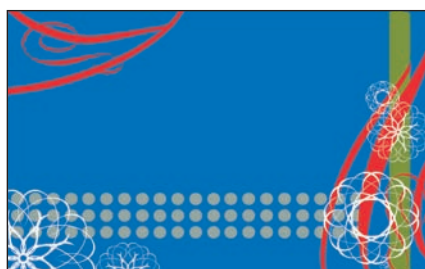
Cover 138



Cover 139



Cover 140



Cover 141



Cover 142



Cover 143



Cover 144



Cover 145



Cover 146



Cover 147



Cover 148



Cover 149

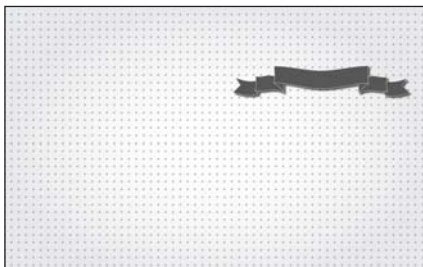


Cover 150





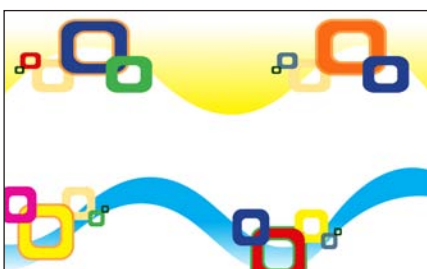
Cover 151



Cover 152



Cover 153



Cover 154



Cover 155



Cover 156



Cover 157



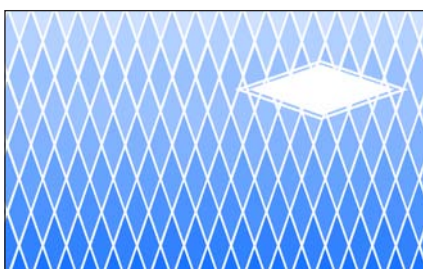
Cover 158



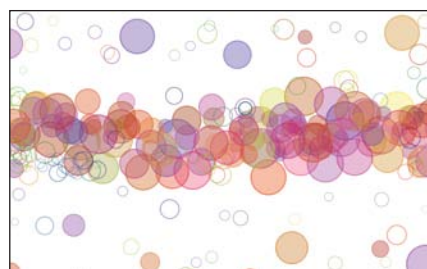
Cover 159



Cover 160



Cover 161



Cover 162



Cover 163



Cover 164



Cover 165



Cover 166



Cover 167



Cover 168



Cover 169



Cover 170



Cover 171



Cover 172



Cover 173



Cover 174

CHECK ONLINE IN THE COVER GALLERY FOR NEW DESIGNS  
THROUGHOUT THE YEAR!





Have your own great idea for your Signature Hard Cover or Soft Cover? You also can custom design your own full color cover! **ENTOURAGE YEARBOOKS** can provide you will a custom template suited to the type of cover and the number of pages in your yearbook. Please inform your account manager if you are interested and he or she will send you the correct template!

**Please follow the guidelines carefully to avoid unexpected results.**

Leaving time within your deadlines for a physical proof is always a great idea as it will give you the most accurate representation of what your final book will look like.



# ENTOURAGE DESIGN ONLINE (EDO)!

**ALL ACCOUNTS CAN ACCESS THE EDONLINE COVER DESIGNER REGARDLESS OF SOFTWARE CHOICE!**

## Accessing the Cover Templates in EDO:

1. Login to your Entourage website

2. Under the Design Tab, select EDOOnline - Design Cover

**The template will automatically be sized just for your book!**

3. Under the Template Tab on the right will be access to the Cover Templates and Pre-Designed Covers

4. Save your file and it will automatically appear in the Ladder



## Template Map

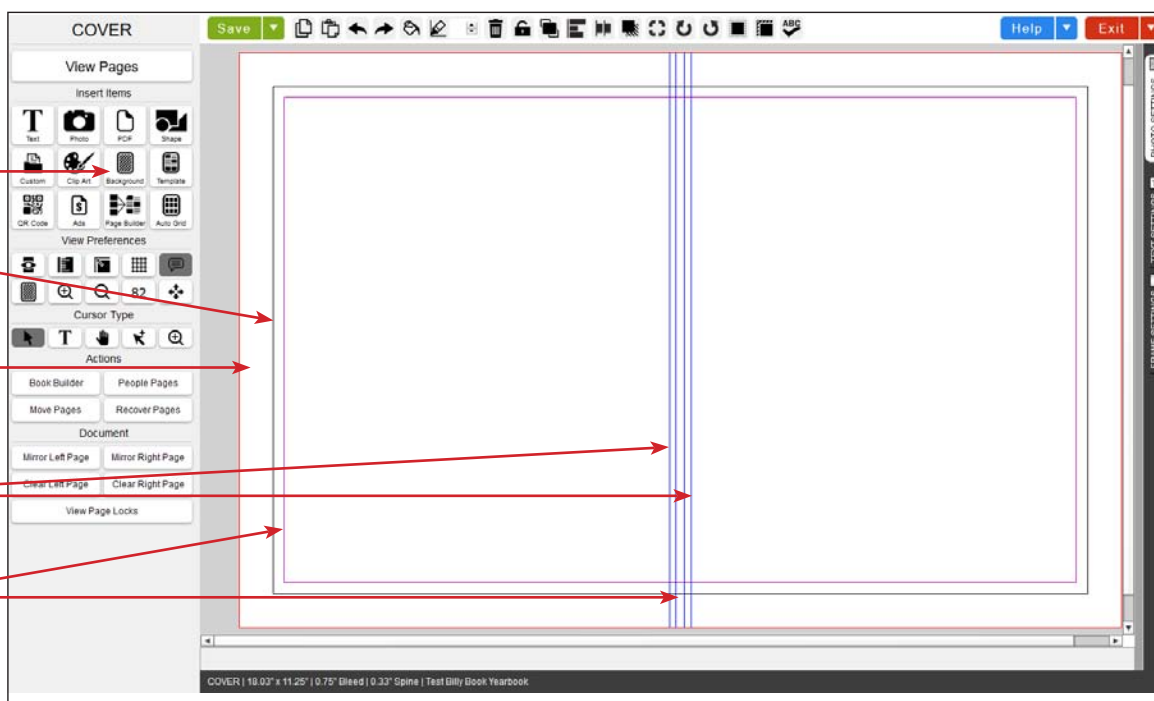
**Cover Templates and Pre-Designed Covers**

**Trim Line**  
Black Lines

**Bleed Area**  
Area between the Black and Red lines

**Spine**  
Outer Blue Lines

**Safety Margins**  
Purple and inner Blue Lines on spine

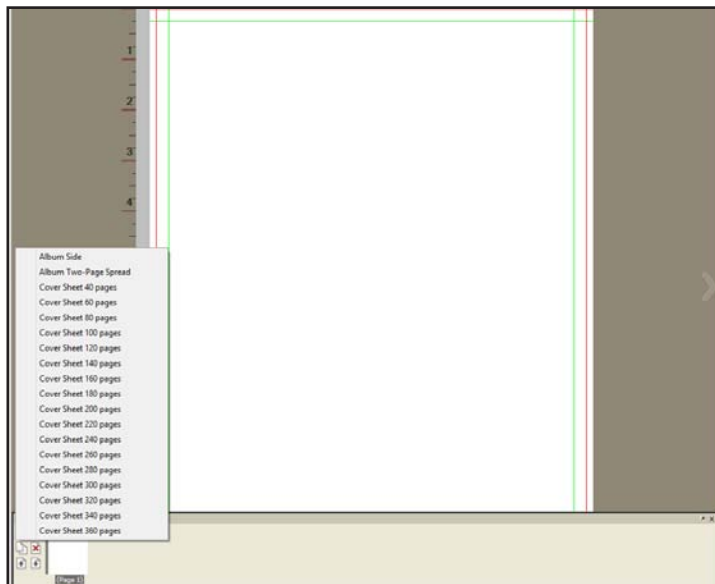


# FOTOFUSION

## Accessing the Cover Templates in Fotofusion

1. Click the Pages Button to open the menu
2. Click the + Sign Button (Add New Page)
3. Choose the template closest to your page count.

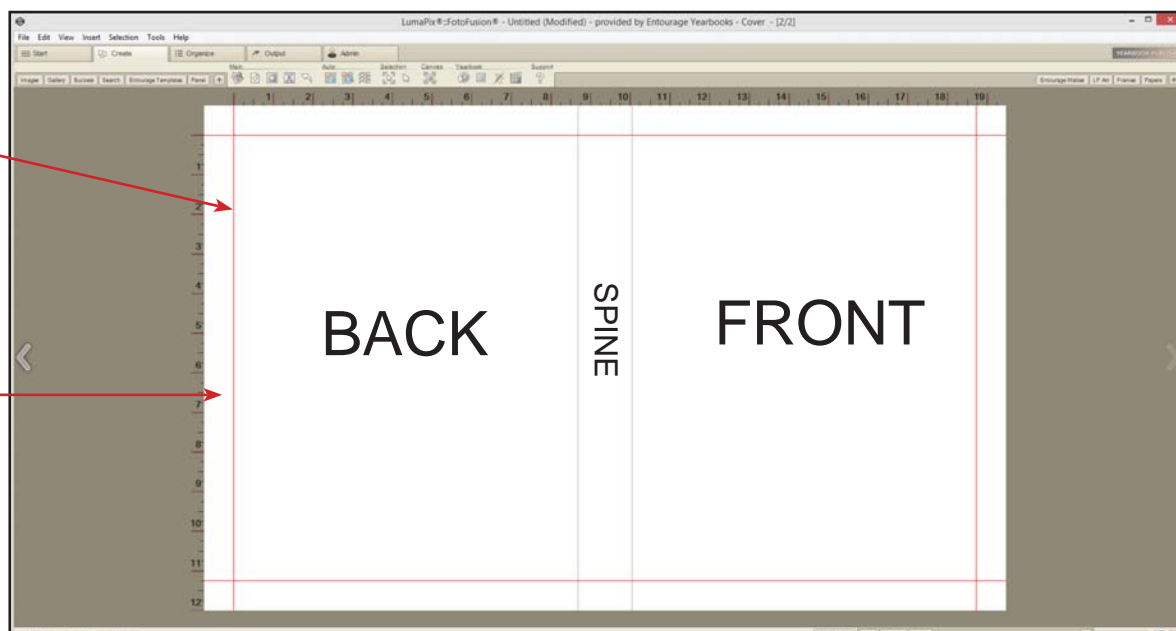
Access the Pre-Designed Covers through the Image Tab after downloading your preference to you hard drive (See online resources)



## Template Map

**Trim Line**  
Red Lines

**Bleed Area**  
Area between the  
Red lines and the  
Document Edge

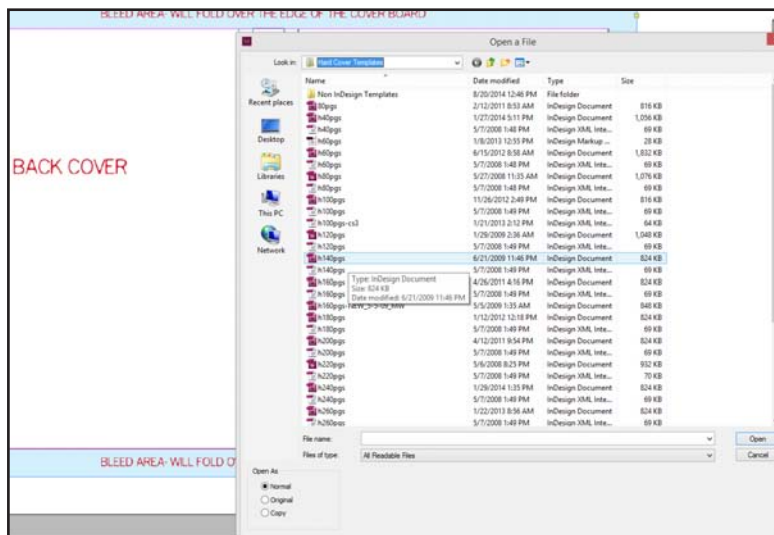




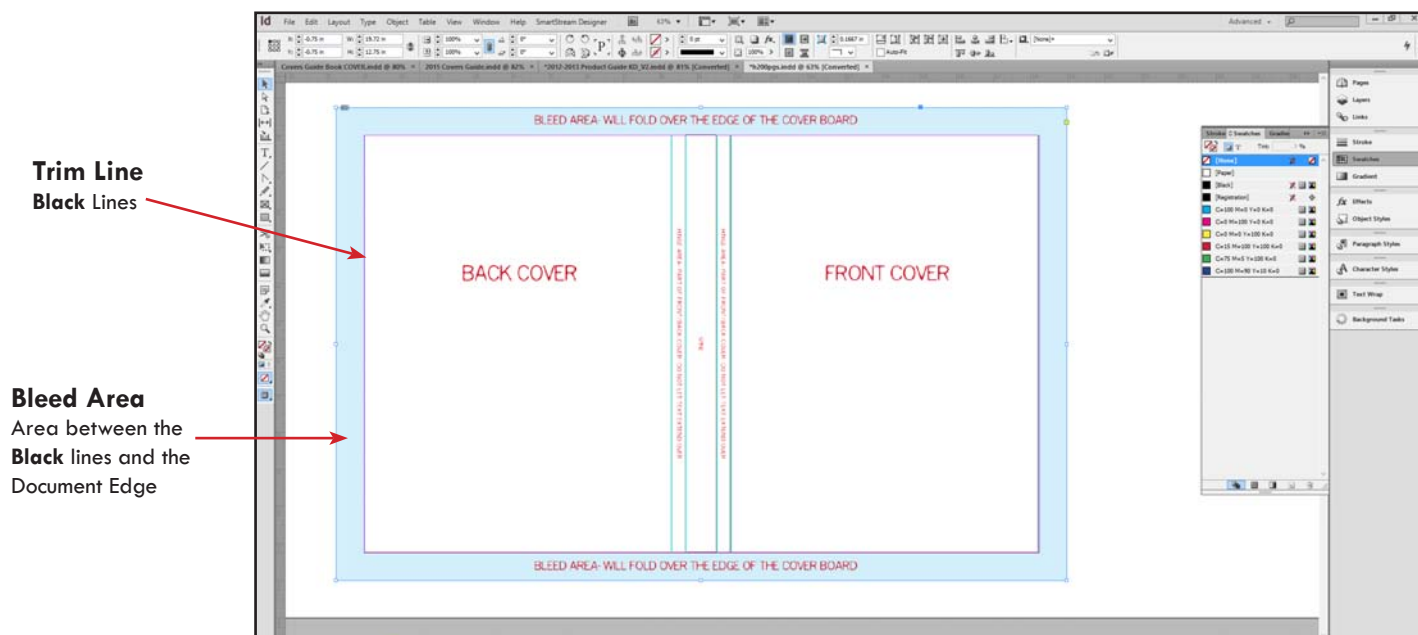
# INDESIGN

## Accessing the Cover Templates InDesign

1. Design in the EDO Cover Designer OR request the InDesign Cover Template from you Account Manager. We will provide the template that corresponds with your page count.
2. Save the InDesign Template File to your hard drive.
3. Go to File, the Open and browse for your template
4. Click Open



## Template Map



# OTHER SOFTWARE

## Accessing the Cover Other Software Options

If you are not using EDOOnline, Fotofusion, or InDesign Entourage can still provide a template. Please contact your account manager to discuss the best option for your project.

**All accounts have access to the EDO Cover Designer so you are welcome to create your cover online regardless of what type of software you are using!**

## Sample JPEG Template

